

# Sending Attachments via Large File Send

This guide explains how to use the Mimecast Personal Portal to send email attachments safely and securely with the Large File Send feature.

<https://webmail-uk.mimecast.com/u/login/?gta=portal#/login>

## Walkthrough

To use Large File Send from the Mimecast Personal Portal:

1. Compose a new message.
2. Add the recipient, subject, and body to the message.
3. Select Attach to add a file to the message.
4. Select the Large File Send icon. You will be presented with the Large File Send Preferences dialog.

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